

**STRATHAVEN ACADEMY  
TO S5/6 PUPILS AND PARENTS/CARERS**

**ARRANGEMENTS FOR SENIOR PHASE ASSESSMENT DIET**

**ATTENDANCE AND STUDY**

- All S5/6 pupils will participate in assessments from Monday, 24 January 2022 to Friday, 4 February 2022. S5/6 pupils will have study leave for the duration of the assessment programme and must attend classes up to and including **Friday, 21 January 2022** and return to normal timetable on **Monday, 7 February 2022**.
- The school should be informed before 8.50am if a pupil is unable to sit an assessment that day through illness or Covid-19 isolation. Any pupil who misses an assessment for these reasons will have their assessment rescheduled and should speak to Mr Fleming about this on their return to school.
- Study facilities will be available in the school library for those who have finished/waiting to start an assessment and are unable to travel home. Pupils making use of this facility must ensure they have work to occupy them and that they sign in and out of school at the office for health and safety purposes.
- Pupils must wear full school uniform when attending school for an assessment or study.

**ASSESSMENT TIMETABLE**

- A full copy of the timetable was posted on the S5 and S6 year group Google Classrooms on 30 November 2021.
- Pupils with Additional Assessment Arrangements will be issued with an individual timetable from Mrs Gallagher. Please note this timetable only includes the subjects they receive additional arrangements in - pupils should follow the full assessment timetable for their other subjects.

**ASSESSMENTS**

- All details of assessments can be found on the assessment timetable, on the SQA noticeboard in the Street and from subject teachers.
- Pupils should not leave the assessment room before the designated time.
- Pupils must adhere to instructions issued by the invigilators.
- Candidates will be allocated a numbered seat which they must occupy for the duration of the assessment. Pupils are allowed to bring water into the assessment room. No other drinks will be permitted. Food should not be consumed during assessments.
- Misconduct of any kind during an assessment will be reported to a senior member of staff and appropriate action will be taken.
- All pupils must wear full school uniform.
- In line with SQA procedures, any pupil found to be in possession of mobile phone/smart wearables (e.g. smart watches) during an assessment will be disqualified. Phones and smart wearables are therefore banned from the assessment room. Any pupil who fails to observe this ban will be instructed to switch their device(s) off and place them in their school bag which are left at the back of the assessment room. We cannot take responsibility for any devices and would therefore ask that parents ensure these remain at home during the assessment period.

Mr I Fleming  
Depute Head Teacher (acting)  
SQA Coordinator  
January 2022