



Strathaven Academy

National Qualifications 2020

SQA Appeals Procedures

All pupils should receive their SQA results on Tuesday, 4 August 2020. Should a pupil feel that any grade they have been awarded does not reflect the assessment information received throughout the year to March, then they are entitled to request that the school make an appeal to the SQA on their behalf. Parent/carer permission must also be given for the school to process an appeal. We would ask that you follow the steps outlined in this document should you decide to ask us about submitting an appeal (or more than one appeal).

Due to current restrictions, we ask that you do not visit the school to discuss appeals, instead follow the process described below:

1. Please complete a Google Form to request an appeal. We ask that you read this information fully before clicking on the link at the end of the document to access the Google Form. Within this form you will need to state the following:
 - Parent/carer name and pupil name;
 - The name of the subject or subjects for which you think an appeal may be possible;
 - A statement to give permission for submitting the appeal to SQA such as "We (parent/carer and pupil, both named above) give our consent for Strathaven Academy to submit an appeal to SQA on our behalf for the subject(s) outlined above. We understand that the final grade could go up, stay the same, or go down." It is important that both the parent/carer and pupil give consent for an appeal to go forward.
2. Please do not contact the school by phone about appeals. Using the Google Form will ensure that requests are collated centrally in the school by the Senior Leadership Team.

Please note that it may not be possible for an appeal to be submitted, even though your child disagrees with the result. This would be the case, for example, if the final grade awarded was the same, or better than, the school's estimate. Estimates sent to SQA were based on the best evidence held by the school and were subject to a robust quality assurance process at department, whole school, and local authority level. Estimates cannot now be changed. If the final result matches the estimate there is no further evidence on which to base an appeal. However, if the rules allow, we will submit an appeal so long as you have given your consent as described above.

When we reply to your request we will let you know if we are able to submit an appeal. If you are requesting an appeal in more than one subject it may be the case that we can submit an appeal in one subject but not in another.

If a pupil is eligible for an appeal (i.e. if the final grade is lower than the estimate we submitted) and we have not heard from you, we may contact you to discuss the possibility of pursuing an appeal. As a result, you can wait for the school to contact you about a possible appeal, rather than complete the Google Form as described above.

Once we have decided to submit an appeal, the relevant evidence will be collated and sent to SQA. For priority appeals (where a candidate needs to know the outcome for a conditional offer from college/university) we must notify SQA by Friday, 14 August. After that date we will not be able to submit a priority appeal. Candidates will hear the outcome of priority appeals by Friday, 4 September.

For non-priority appeals, we must notify SQA by Friday, 21 August. SQA has not yet published when candidates will hear the outcome of non-priority appeals.

Please note that if an appeal is submitted to SQA the final grade could go up, stay the same, or go down. This is why it is imperative that pupils and parents/carers give permission for the school to submit an appeal.

The following links can provide more information and support:

- SQA document to provide support for pupils on Results Day by clicking [here](#).
- SQA page on their website titled '2020 Results Support', by clicking [here](#).
- Skills Development Scotland Results Helpline by clicking [here](#).

Key Dates:

Tuesday, 4 August 2020	SQA Results Day
Friday, 14 August 2020	Deadline for priority appeals to be submitted by the school to SQA
Friday, 21 August 2020	Deadline for non-priority appeals to be submitted by the school to SQA
Friday, 4 September 2020	Outcome of priority appeals will be published by SQA
TBC	Outcome of non-priority appeals will be published by SQA

[Google Form to Request an Appeal](#)

Please click [here](#) to access the Google Form and request an appeal.